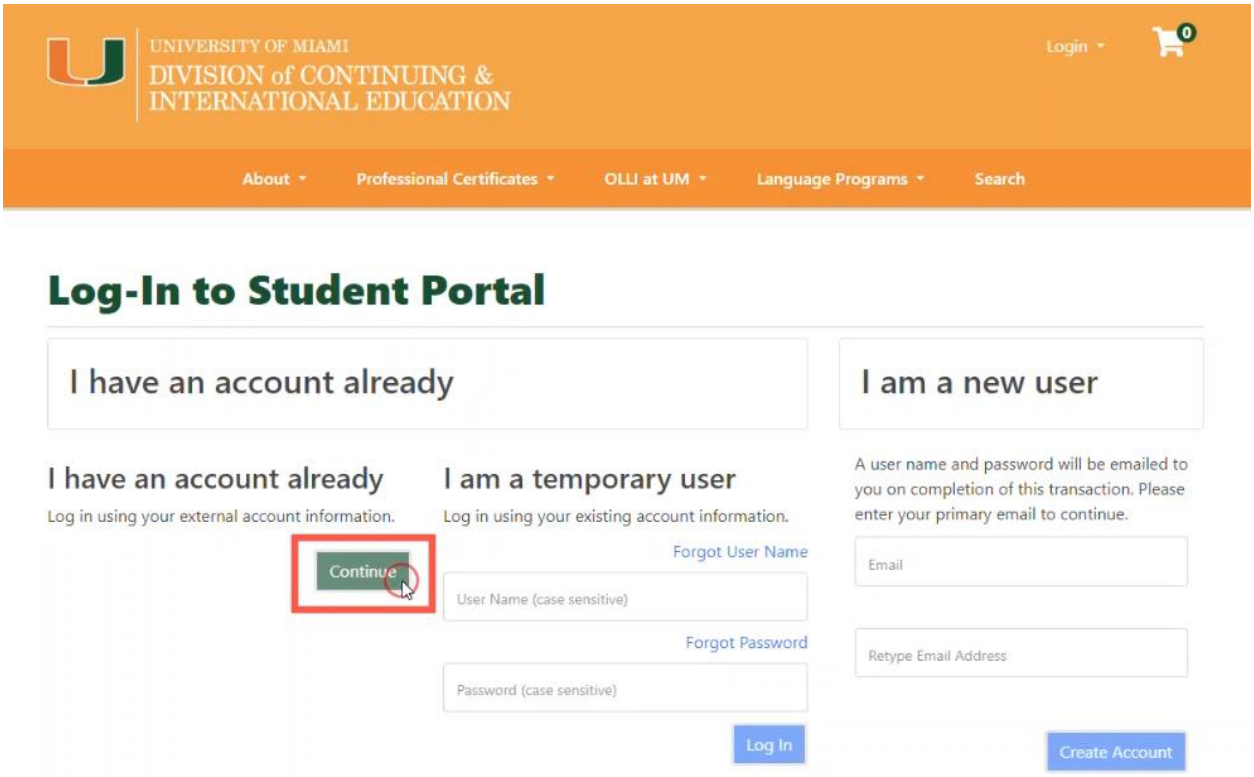
OLLI Registration – Quick Guide

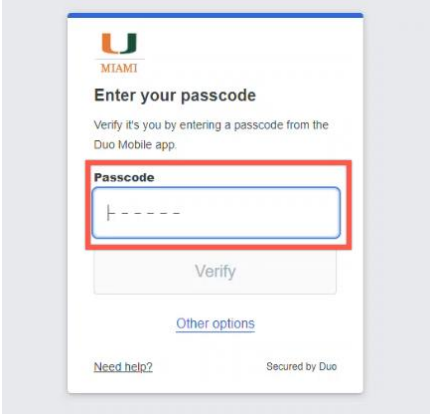
1. Navigate to ucontinue.miami.edu/olli.
2. Click "**Login**" on the top right and select "**Student Login**".

3. From the login page, select "**Continue**" under the "I have an account already". You will be taken to the University of Miami login page. *Please note this step requires you already have a CaneID, a password and DUO MFA.*

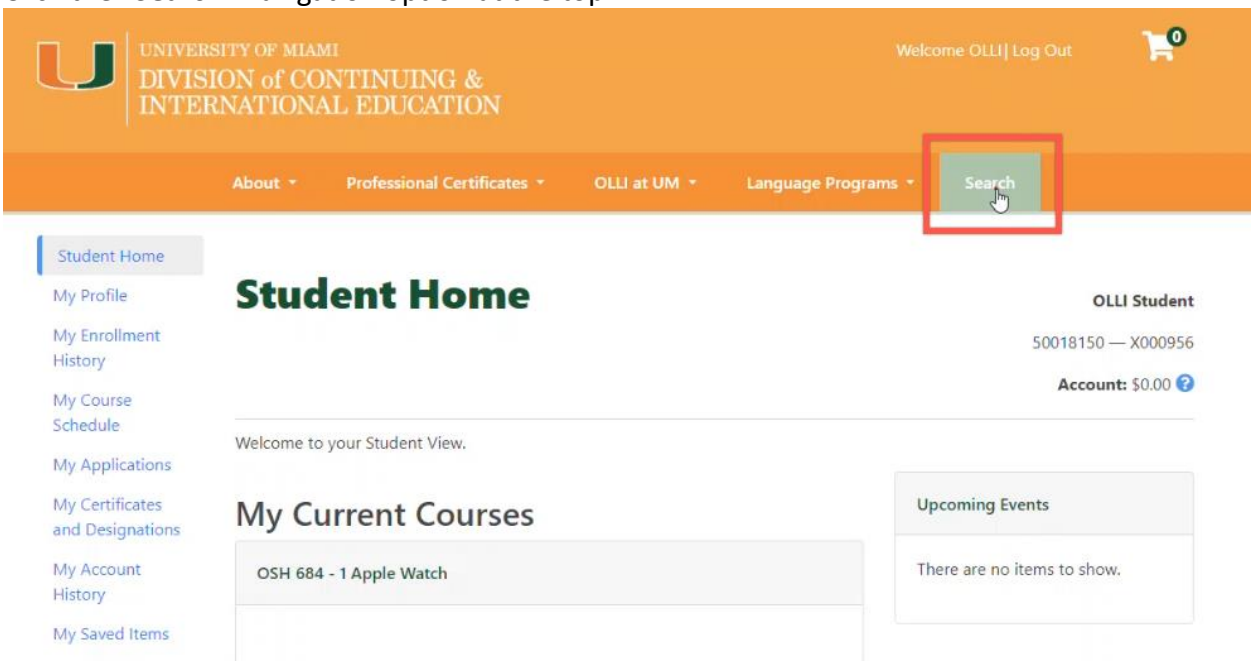


4. Enter your CaneID and password, click "**Sign In**".

5. Next you will be prompted to enter the Duo Passcode.

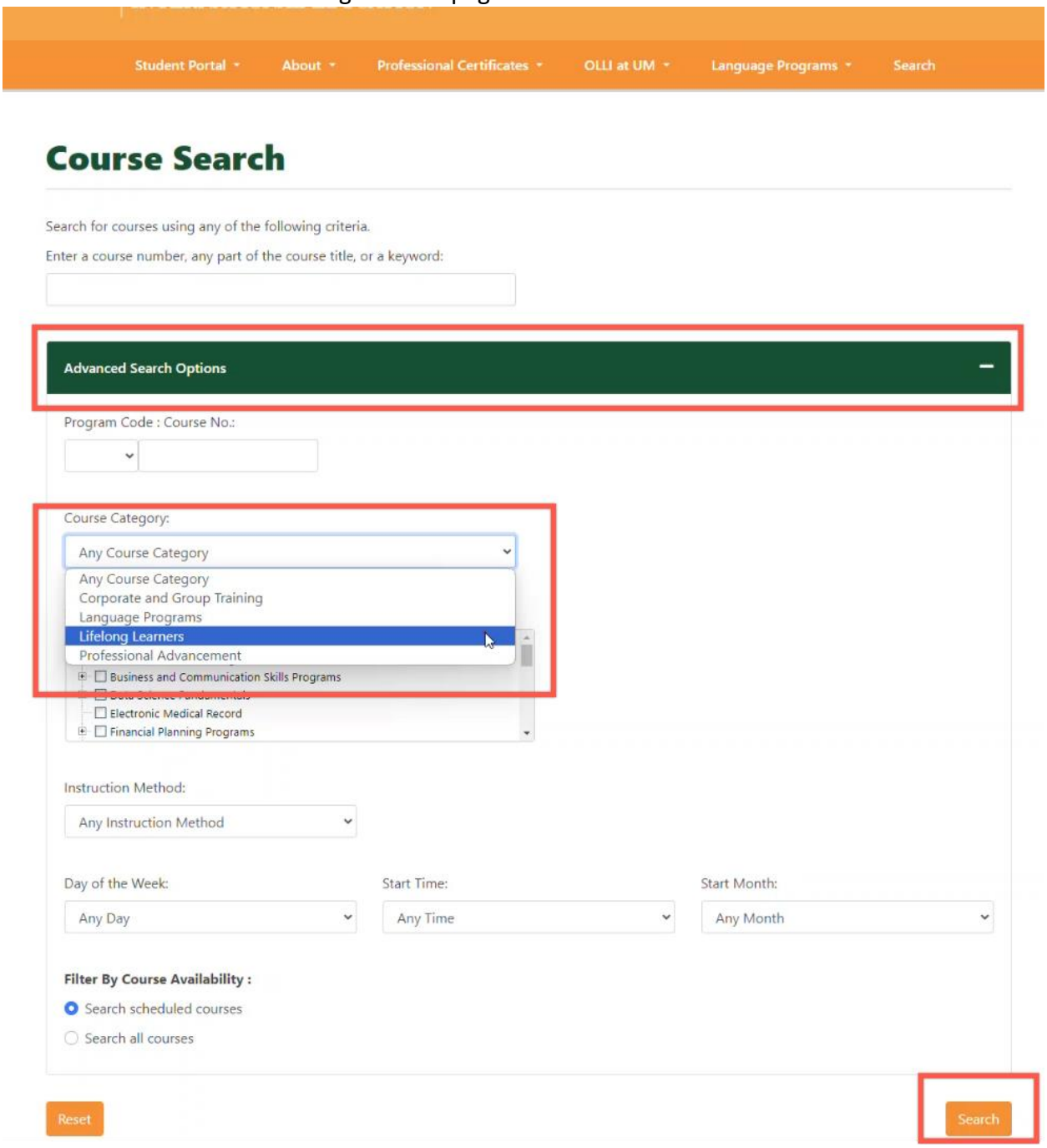


6. After a successful login, you will be redirected to the "Student Home" dashboard. Click the "**Search**" navigation option at the top.

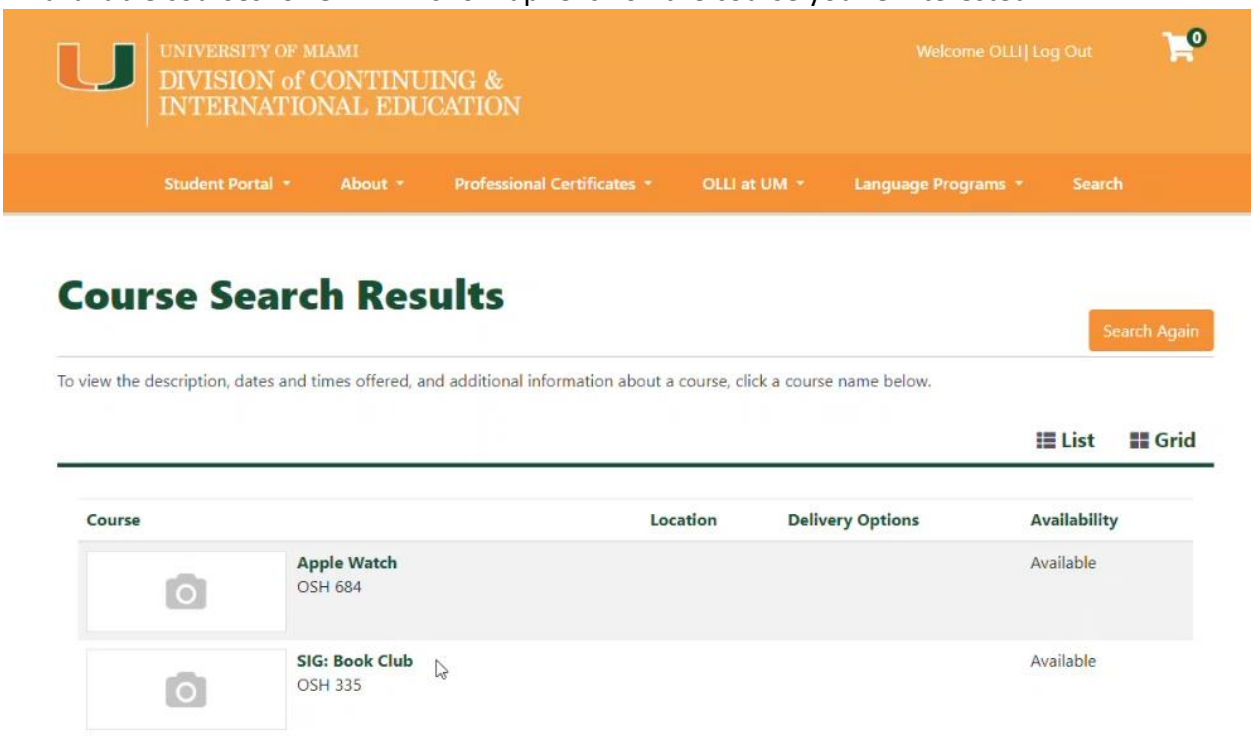


7. On the "Course Search" page, expand the search box by click on "**Advance Search Options**" green bar.

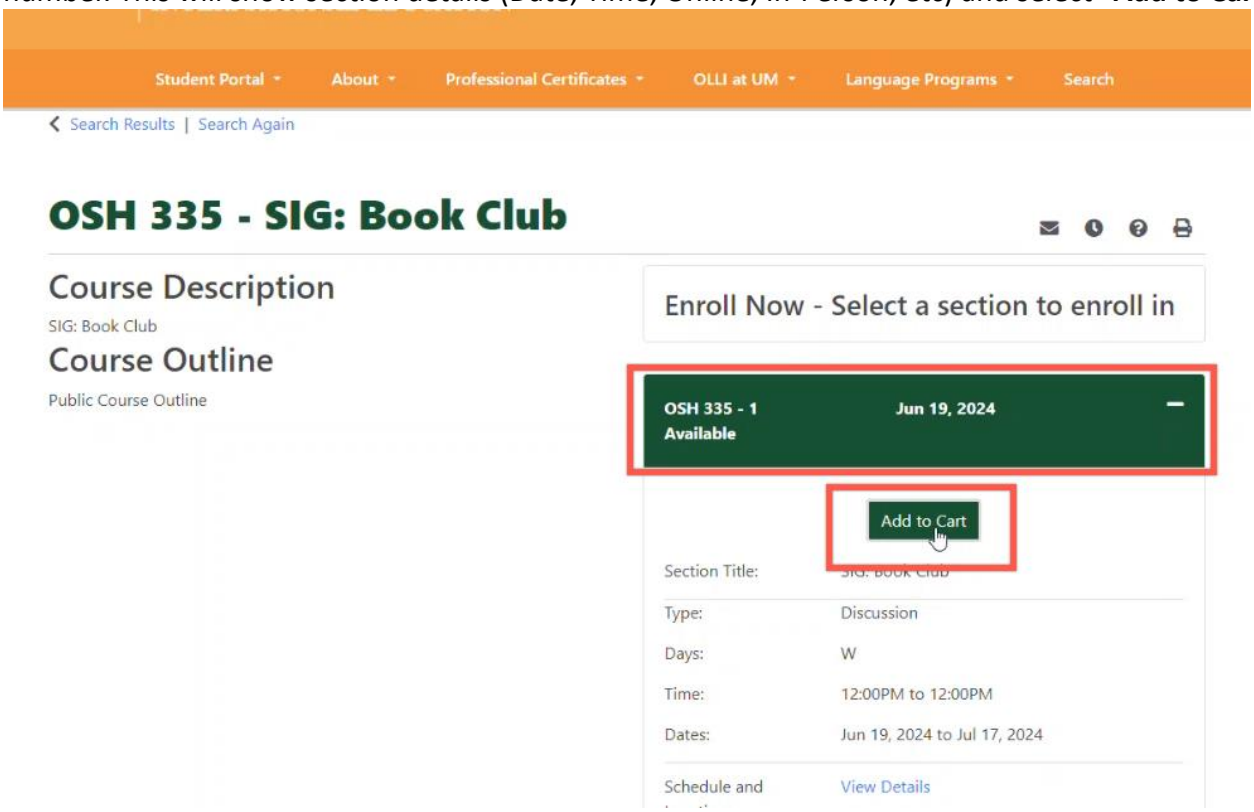
8. Click on the "**Course Category**".
9. Select **Lifelong Learners**.
10. Click "**Search**" on the bottom right of the page.



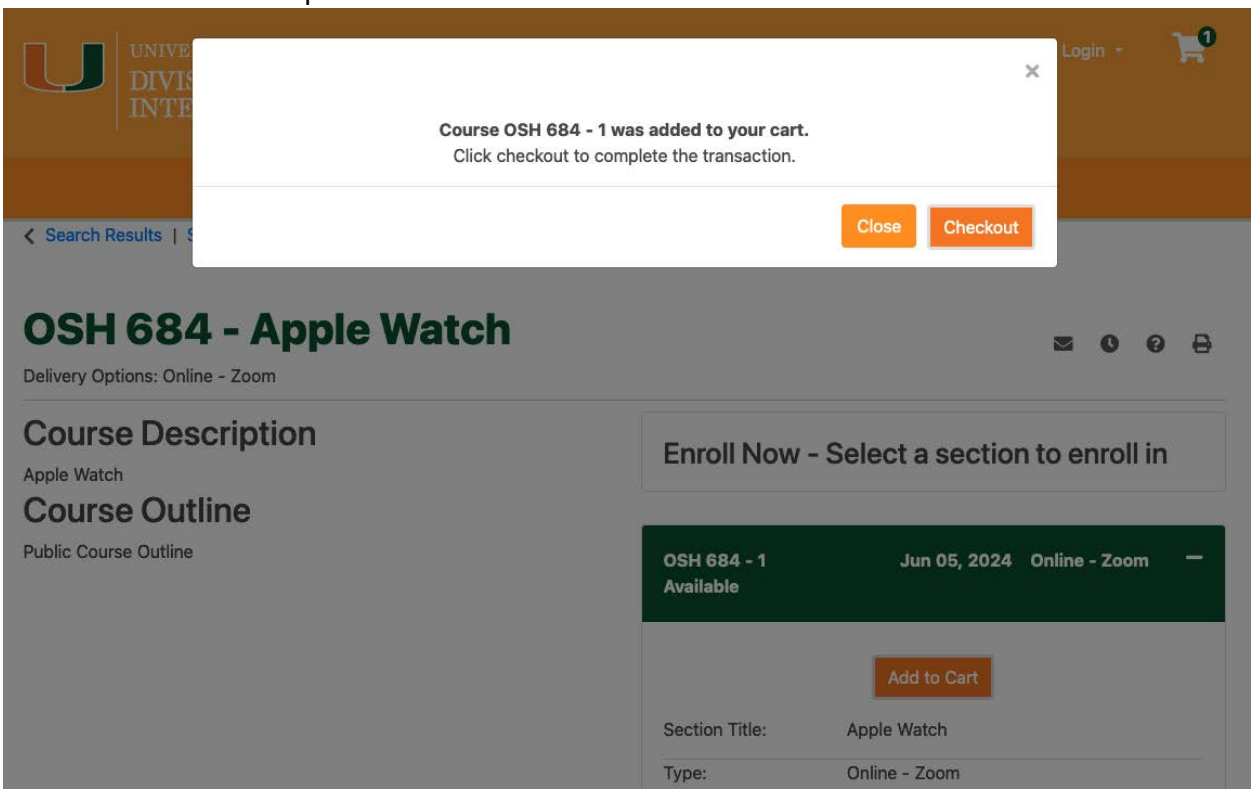
11. All available courses for OLLI will show up. Click on the course you're interested.



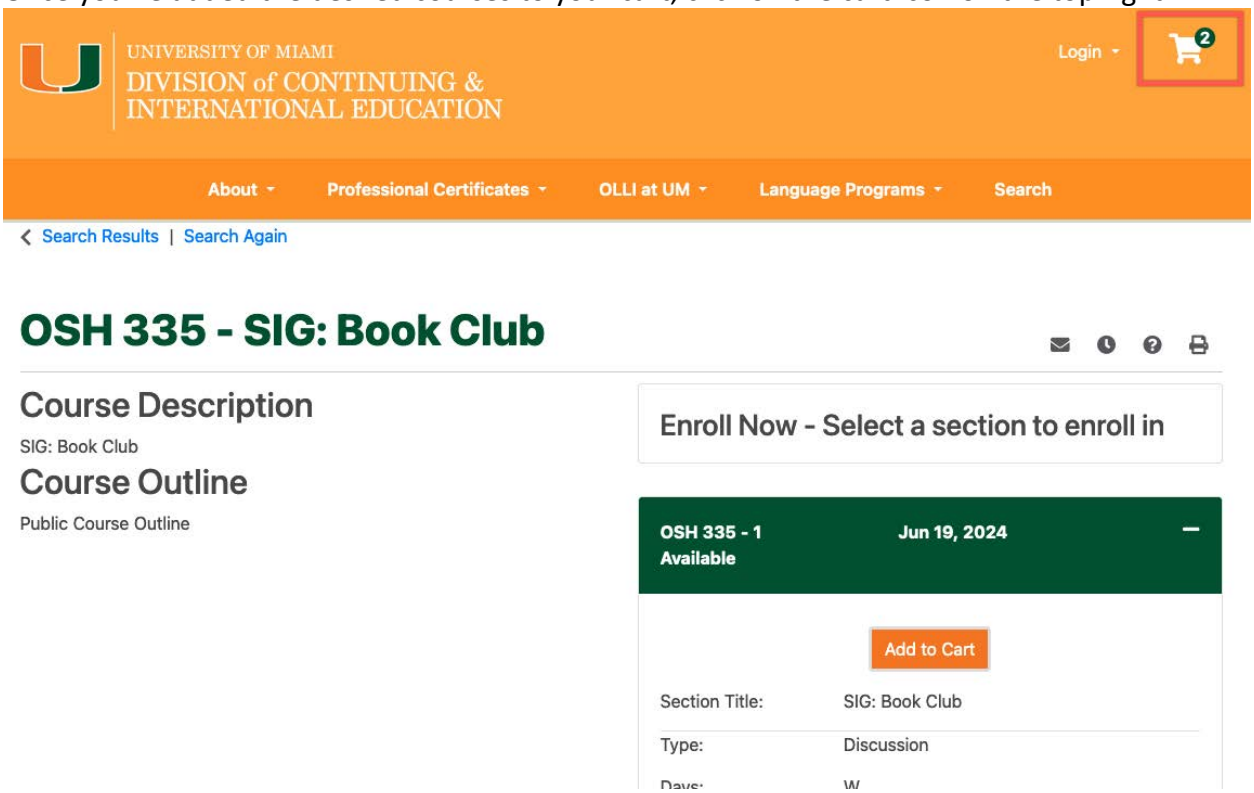
12. The course will display all available sections. Click on the green bar with the showing the course number. This will show section details (Date, Time, Online, In-Person, etc) and select "**Add to Cart**"



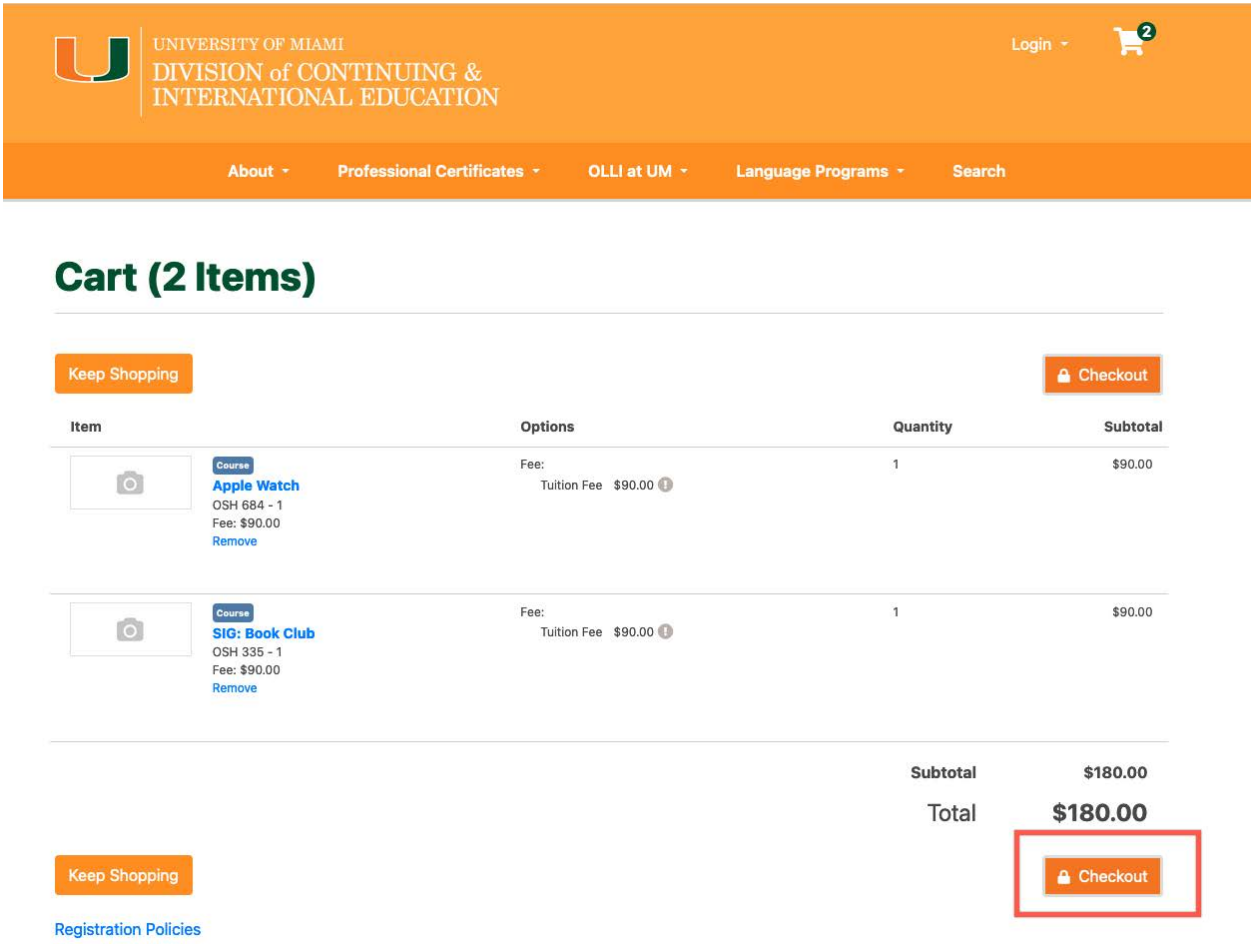
13. If you're ready to complete your transaction, click the "**Checkout**" option.
14. If you would like to continue adding additional courses to your cart, select the "**Close**" button and then click "Search Results" option from the breadcrumbs.



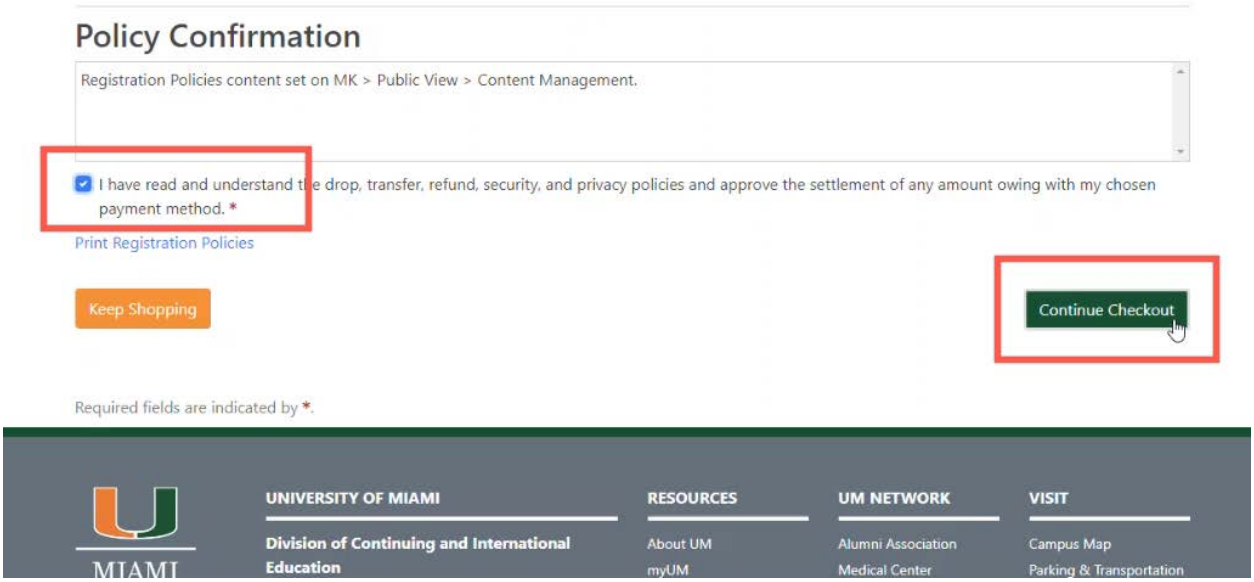
15. Once you've added the desired courses to your cart, click on the cart icon on the top right.



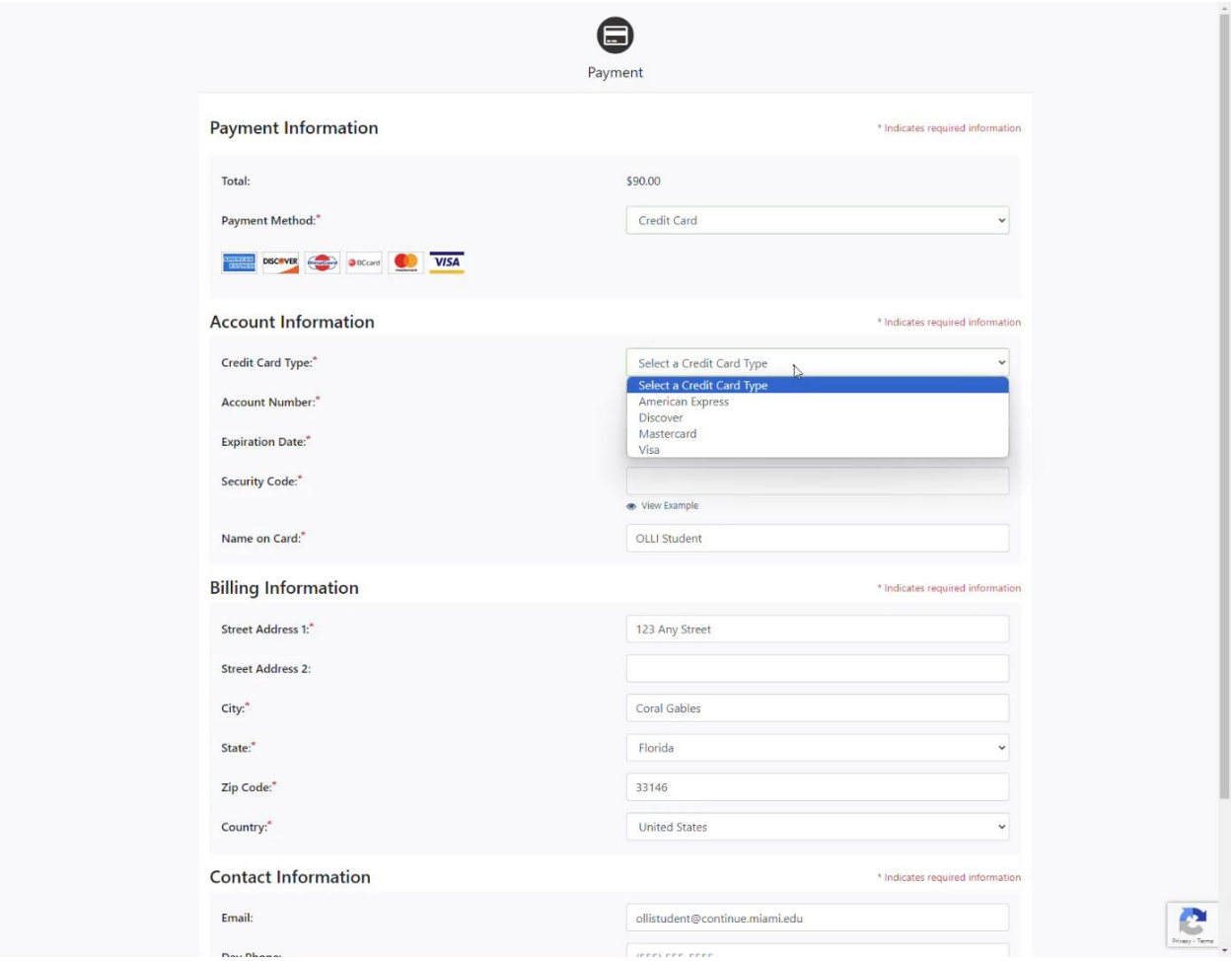
16. Your cart will show courses added to your cart. Please note if there's a schedule conflict you will need to resolve it before you can continue. Click "Checkout" on the top or bottom right.

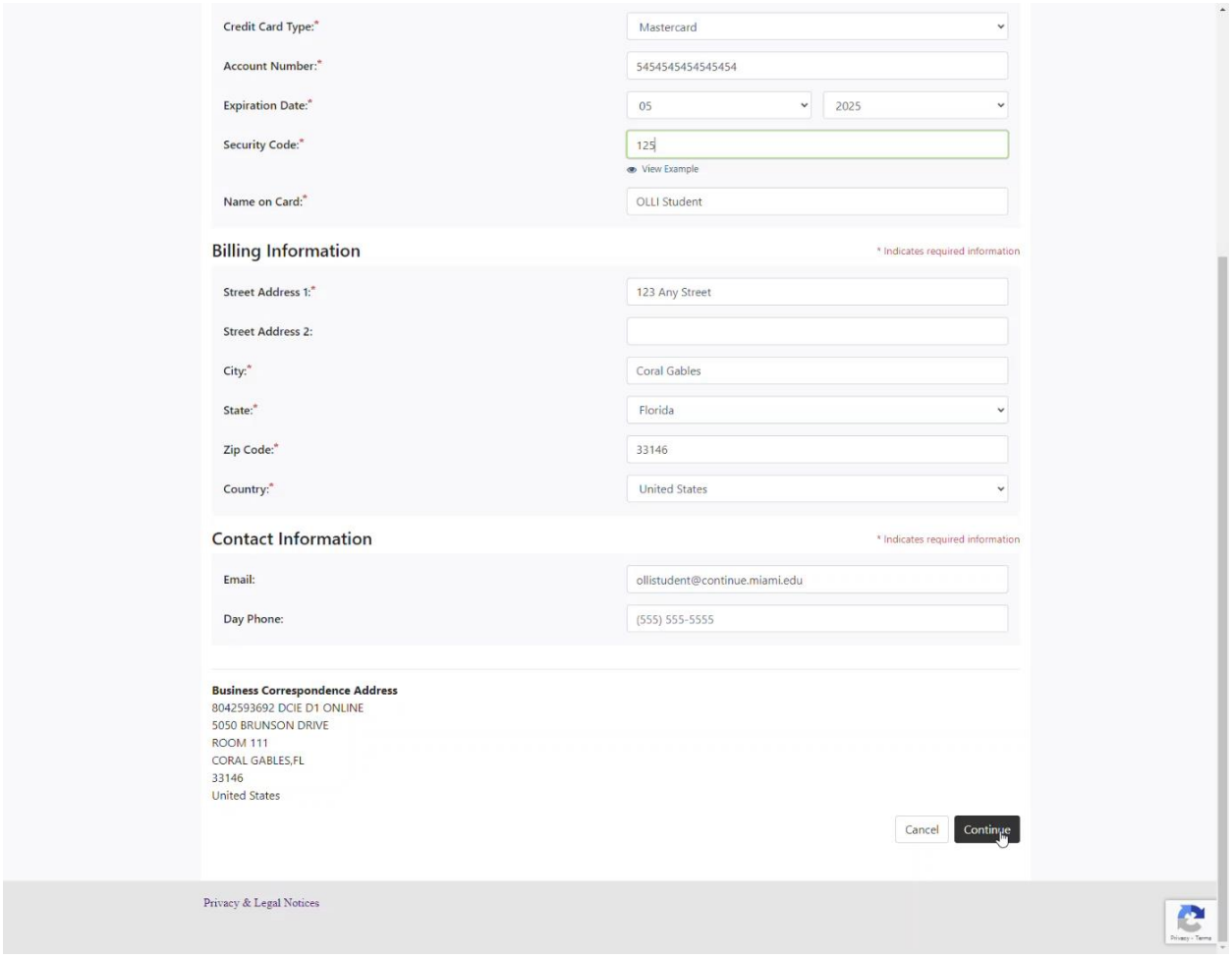


17. On the next screen confirm your information, accept the registration policies and click "Continue Checkout".

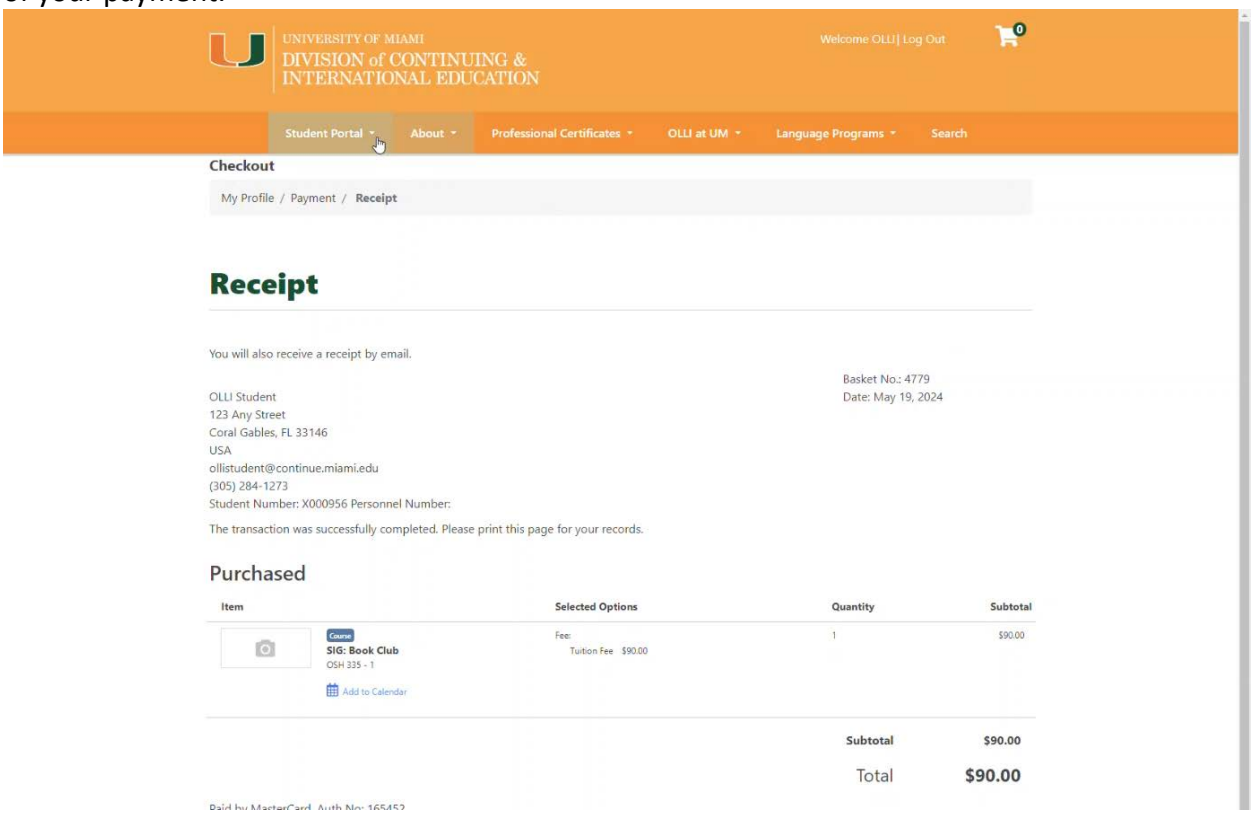


18. You will now be redirected to the payment screen.
    a. Select the credit card type.
    b. Enter the account number.
    c. Expiration Date.
    d. Security Code.
    e. Name on Card
    f. Confirm the Billing Information (Ensure the address is what your bank has on file for the credit card you are using.)
19. Click on “Continue” at the bottom right.

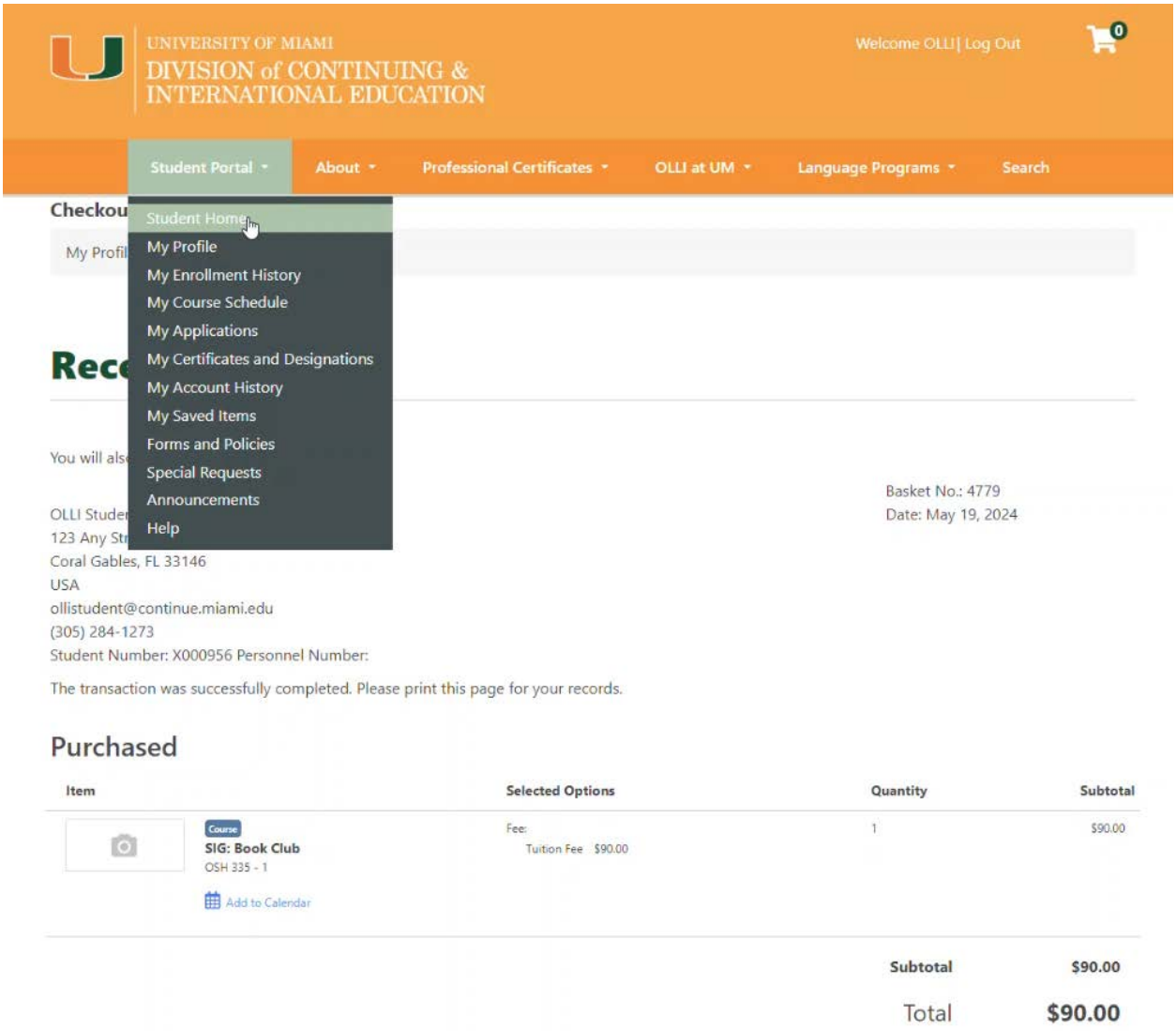


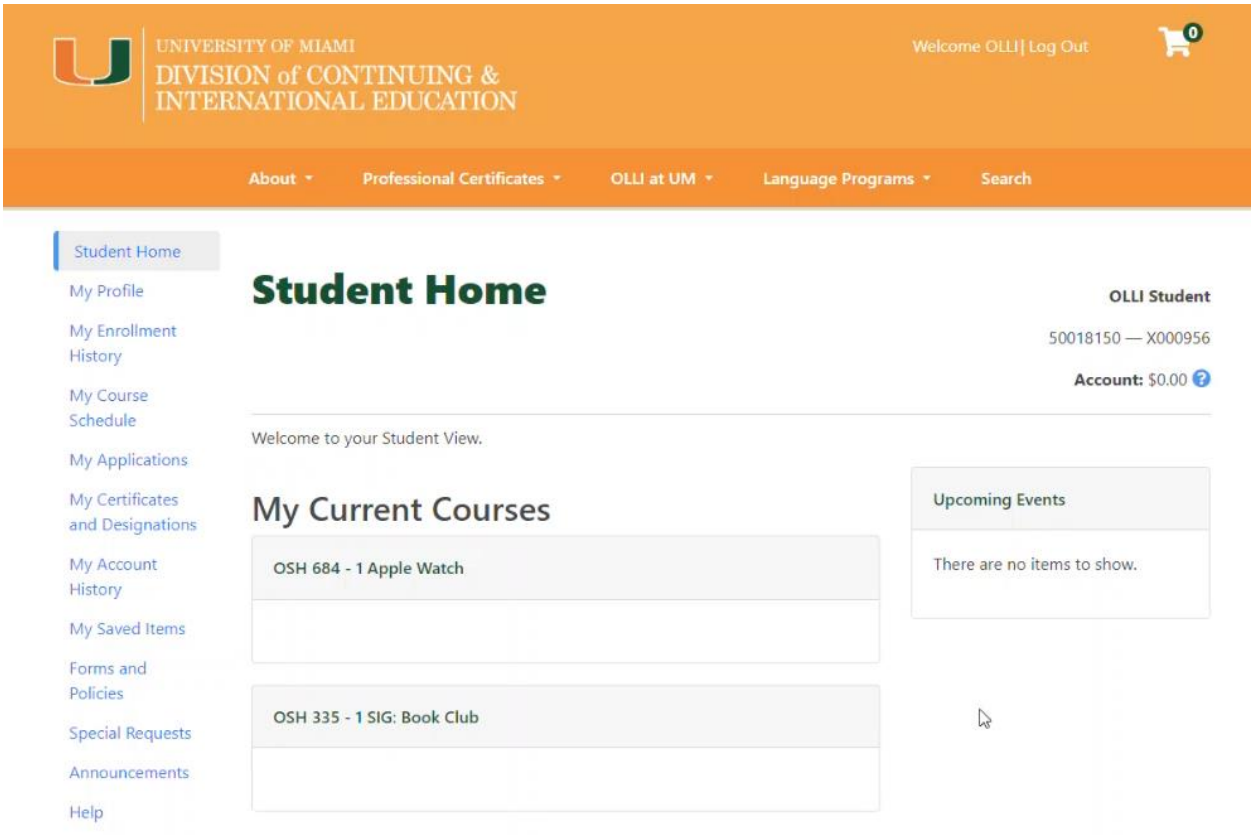


20. Once payment is confirmed you will be redirected back to Destiny One and you will see a confirmation of your payment.



21. If you'd like to see a list of all your current courses, click "Student Portal" from the top navigation and select "Student Home".

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